

EXECUTIVE DECISION

made by a **Cabinet Member**



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number – HASC01 24/25

Decision					
1	Title of decision: Extra Care and Social Inclusion contract extensions 2024				
2	Decision maker: Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care)				
3	<p>Report author and contact details:</p> <p>Hannah Shaw (Senior Commissioning Officer). 01752 307385. hannah.shaw@plymouth.gov.uk</p> <p>Social Inclusion: Kate Lattimore (Commissioning Officer). 01752 304955. kate.lattimore@plymouth.gov.uk</p>				
4	<p>Decision to be taken:</p> <ol style="list-style-type: none"> 1. Extend the current contract for the delivery of extra care housing care provision for a period of 8 months to March 2025 to the current provider, Gemcare SW (T/A Cera Care). The contract extensions for the 2 contracts under this provision will total circa £2,117,946. 2. Extend the current services for the delivery of Social Inclusion Support in Extra Care housing for a period of 8 months. This will be done by directly awarding new contracts to Elder Tree. The contract extensions for social inclusion for 8 months will have a contract value of approximately £97,987.20. The contracts are as follows: <table border="1" data-bbox="236 1361 1481 1742"> <thead> <tr> <th>Provider</th> <th>Schemes covered</th> </tr> </thead> <tbody> <tr> <td>Elder Tree (VCS)</td> <td> Astor Court Runnymede St Barnabas St Paul's The Rise NB. There is no formal arrangement for provision of social inclusion at Riverview currently, however informal provision is in place through the existing contract (no additional budget provided). All of the schemes will receive formal social inclusion support under the new contracts. </td> </tr> </tbody> </table>	Provider	Schemes covered	Elder Tree (VCS)	Astor Court Runnymede St Barnabas St Paul's The Rise NB. There is no formal arrangement for provision of social inclusion at Riverview currently, however informal provision is in place through the existing contract (no additional budget provided). All of the schemes will receive formal social inclusion support under the new contracts.
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5	<p>Reasons for decision:</p> <ol style="list-style-type: none"> 1. There has been a higher-than-expected level of response to the recently published tender for the delivery of Extra Care housing for older people contract (care element) and Social Inclusion support, and therefore an extension will allow sufficient time for a robust and thorough evaluation and moderation period. 2. This extension period will also provide sufficient time should there be a requirement for TUPE (Transfer of Undertaking Protection of Employment Rights) processes to be undertaken if this applies following the contract award. 				

<p>6</p>	<p>Alternative options considered and rejected:</p>										
<table border="1"> <thead> <tr> <th data-bbox="233 210 328 264"></th> <th data-bbox="328 210 531 264">Option</th> <th data-bbox="531 210 1458 264">Comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="233 264 328 465">1.</td> <td data-bbox="328 264 531 465">Shorten procurement process</td> <td data-bbox="531 264 1458 465"> <p>Due to the higher-than-expected level of bids received, sufficient time and diligence needs to be given to the process to ensure it is robust, fair and meets regulations.</p> <p>There is also the potential for TUPE to apply and so this will require a sufficient amount of lead in time.</p> </td> </tr> <tr> <td data-bbox="233 465 328 734">2.</td> <td data-bbox="328 465 531 734">Do nothing – let the contracts expire whilst procurement is ongoing</td> <td data-bbox="531 465 1458 734"> <p>This provision supports citizens to be able to live independently and engage in social activities. Without sufficient provision in place there is a risk that needs will be unmet and demand will rise for more intensive forms of housing, support and care.</p> <p>The Local Authority has a statutory duty to provide care and support for people, and therefore it is not an option to not have these services in place.</p> </td> </tr> </tbody> </table>		Option	Comments	1.	Shorten procurement process	<p>Due to the higher-than-expected level of bids received, sufficient time and diligence needs to be given to the process to ensure it is robust, fair and meets regulations.</p> <p>There is also the potential for TUPE to apply and so this will require a sufficient amount of lead in time.</p>	2.	Do nothing – let the contracts expire whilst procurement is ongoing	<p>This provision supports citizens to be able to live independently and engage in social activities. Without sufficient provision in place there is a risk that needs will be unmet and demand will rise for more intensive forms of housing, support and care.</p> <p>The Local Authority has a statutory duty to provide care and support for people, and therefore it is not an option to not have these services in place.</p>		
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2.	Do nothing – let the contracts expire whilst procurement is ongoing	<p>This provision supports citizens to be able to live independently and engage in social activities. Without sufficient provision in place there is a risk that needs will be unmet and demand will rise for more intensive forms of housing, support and care.</p> <p>The Local Authority has a statutory duty to provide care and support for people, and therefore it is not an option to not have these services in place.</p>									
<p>7</p>	<p>Financial implications and risk:</p> <p>Total value of extension period of 8 months (Social Inclusion): £97,987.20</p> <p>Total value of extension period of 8 months (Extra Care): £2,177,946</p> <p>This is existing spend and is already included in the Adult Social Care Revenue budget for Extra Care Housing and Social Inclusion so there are no financial implications of the contract extension.</p> <p>This extension will ensure the Local Authority undertakes its statutory duties in providing care for those living within the extra care housing schemes. In extending the social inclusion contract, this will reduce the risk of social isolation and loneliness for those living within the schemes.</p>										
<p>8</p>	<p>Is the decision a Key Decision? (Please contact Democratic Support for further advice)</p>	<p>Yes</p>	<p>No</p>	<p>Per the Constitution, a key decision is one which:</p> <p><input type="checkbox"/> in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p> <p><input checked="" type="checkbox"/> in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million, annually.</p> <p><input checked="" type="checkbox"/> is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>							
	<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	<p>N/A</p>									
<p>9</p>	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p>	<p>This decision relates to the following:</p> <p>Plymouth Plan:</p> <p>Policy HEA3 Supporting adults with health and social care needs.</p> <p>The City will work together to deliver a health and wellbeing</p>									

		system which provides high quality services and care for those who need it Corporate Plan: Keeping Children, Adults and Communities Safe		
10	Please specify any direct environmental implications of the decision (carbon impact)	No direct impact; this is an extension to existing provision and there is minimal environmental impact due to the nature of the service.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes		
		No	x	(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	N/A		
13c	Date Cabinet member consulted	N/A		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	
15	Which Corporate Management Team member has been consulted?	Name	Gary Walbridge	
		Job title	Interim Strategic Director of People	
		Date consulted	24/06/2024	

Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS22 24/25					
		Finance (mandatory)	DJN.24.25.044					
		Legal (mandatory)	LS/kt/2110					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	N/A					
		Procurement (if applicable)	SS/SC/058/ED/CA&C A(V)/0724					
Appendices								
17	Ref.	Title of appendix						
	A	Business Case						
	B	Equalities Impact Assessment						
	C	Climate Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: N/A							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
N/A								

Cabinet Member Signature			
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.		
Signature		Date of decision	18/07/2024
Print Name	Councillor Mary Aspinal (Cabinet Member for Health and Adult Social Care)		